



Student Regulations for the University of Basel

Dated 13 November 2019

Approved by the University Council on 21 November 2019.

This is a translation from the German original. It is provided for information purposes only and has no legal force.

The Senate of the University of Basel, based on Section 14, lit. 1 of the Statute of the University of Basel (University Statute) dated 3 May 2012¹ and subject to the approval of the University Council, resolves the following:

I. General provisions

Section 1. Scope of application

¹ These regulations apply to

- a) students at the University of Basel, in particular:
 - aa) regular students on bachelor's and master's degree programs;
 - bb) doctoral students;
- b) students at other higher education institutions and school pupils;
- c) students in university-based continuing education;
- d) course auditors;
- e) applicants for studies at the University of Basel;
- f) student associations.

² Pursuant to clause 1, lit. b, students are defined as persons attending courses at the University of Basel without regular admission as part of an agreement, free mobility or as visiting students. The President's Board may stipulate different provisions for such persons.

³ Persons mentioned in clause 1, lit. a to d are users of the University of Basel. They are subject to the laws of the University of Basel for the duration of their studies.

Section 2. Constitutional rights

¹ Constitutional rights are guaranteed within the University of Basel. They may be restricted by obligations to the University and to ensure the correct operation of the University. In this case, proportionality and equal treatment are guaranteed.

Section 3. Degree programs and degrees

¹ The University of Basel structures its degree programs and academic degrees as follows:

- a) The first degree level (bachelor's studies) with a scope of 180 credit points and the academic degree of Bachelor;
- b) the second degree level (master's studies) with a scope of 90 or 120 credit points (or 180 credit points for medical studies) and the academic degree of Master;

¹ SG 440.110.



c) the third degree level (doctorate) with the academic degree of Doctor.

² The University of Basel also offers further degree and continuing education programs that can lead to a qualification, in particular:

- a) Certificate of Advanced Studies (CAS) with at least 10 credit points;
- b) Diploma of Advanced Studies (DAS) with at least 30 credit points;
- c) Master of Advanced Studies (MAS) with at least 60 credit points.

³ The University is a brick-and-mortar university. It may also offer its degree and continuing education programs in digital format.²

Section 4. Earning credit points

¹ Credit points are earned based on controlled academic achievements in accordance with the European Credit Transfer and Accumulation System (ECTS).

² The number of credit points per course reflects the amount of work the student must perform to achieve the learning objectives. As a guide value, one credit point is awarded for 30 hours of work by an average student. Only whole credit points are awarded.

³ Course assessment modalities are independent of the degree program or subject to which a course is allocated. The same number of credit points are awarded. Credit points can only be earned once for the same or similar academic achievements.

⁴ Study regulations may stipulate that a limited number of credit points can be earned by participating in academic self-government.

⁵ Students are regularly provided with transcripts of records listing the assessments they have passed and, usually, any failed assessments.

Section 5. Recognition of academic achievements on bachelor's and master's degree programs

¹ The University of Basel recognizes academic achievements earned on another degree program or at another higher education institution recognized by the University of Basel provided that the skills and knowledge acquired form part of the content of the bachelor's or master's program at the University of Basel to which the student has applied.

² Academic achievements are recognized upon application to the faculty. This takes the form of credit transfer or exemption from credit points. If credits were not earned in accordance with the ECTS or have already been used for another academic qualification, recognition usually takes the form of exemption. Students will be informed of the recognition of academic achievements by means of a provision.

³ On bachelor's and master's programs, the number of recognized external academic achievements must not be more than half the total academic achievements required. Bachelor's and master's theses will not be recognized. The faculties may choose to make an exception in special, justified cases.

⁴ Credit points to be earned as part of additional requirements or admission requirements will not be credited to the degree program.

⁵ Within the scope of a learning contract, credit points and grades can also be earned outside the University of Basel and credited.

² Section 3, clause 3 added on 9 December, 2020, in force since 1 February, 2021 (published on 3 February, 2021).



Section 6. General information

- ¹ General information about studies, such as admission regulations, application and semester registration, study regulations, guidelines and any deadlines, is communicated by the relevant university bodies and organizational units in a suitable format, particularly on the University of Basel website.
- ² Students are required to inform themselves of how the University and study programs and procedures are operated and to undertake any required participatory actions in good time.
- ³ The faculties ensure that adequate academic advice is provided.

Section 7. Data protection and retention periods

- ¹ In order to fulfill its responsibilities, the University of Basel processes the personal data of students in accordance with Section 1, clause 1.
- ² In addition to the student data essential to the fulfillment of its responsibilities in accordance with clause 1, the University may process the following data:
 - a) Photographs of students for student IDs;
 - b) Health information in connection with compensating for disadvantages, leaves of absence and assessments.
- ³ The University of Basel publishes the academic titles and degrees earned along with students' personal details.
- ⁴ Student data may be retained for as long as is required for the University to fulfill its responsibilities and/or for evidentiary and security purposes.
- ⁵ Student data is retained for a maximum of 10 years after exmatriculation.
- ⁶ In deviation from clause 5, information on the duration of matriculation, transcripts, degrees and the acquisition of credit points, as well as exclusions from a degree program, may be retained for 50 years after exmatriculation.
- ⁷ Once the retention periods stated in clauses 5 and 6 have expired, student data is to be delivered to the State Archives, should it be deemed worthy of archiving, or destroyed.

Section 8. Amending personal data and addresses

- ¹ Students are obliged to inform the Student Administration Office immediately of any changes to their personal data accompanied by the relevant official documents.
- ² Addresses must be changed within ten days via the Online Services provided by the University of Basel. Postal deliveries to a student's previous address are deemed legally binding if the student did not change the address within this time.

Section 9. Email account and personal correspondence

- ¹ Students are assigned personal email addresses with corresponding email accounts that must be checked each week.
- ² Personal information relevant to the degree program and University rulings may be sent by post or electronically. They are deemed to have been bindingly delivered on the seventh day after they are made available in the digital infrastructure, not counting the day of receipt.



Section 10. Proof of entitlement to participate

¹ Persons who use University of Basel services are obliged to prove that they are entitled to use the University and its services by means of student ID or other form of identification.

^{1bis} Persons wishing to participate in online events must identify themselves by means of their picture and real name.³

² Anyone who does not fulfill these obligations or cannot prove that they are entitled to use services will be excluded from the relevant service.⁴

Section 11. Disciplinary measures

¹ A person is guilty of a disciplinary fault if they

- a) act contrary to provisions or instructions from the University or its organizational units;
- b) disrupt University events, approved third-party events at the University or orderly operations on University premises;
- c) prevent University bodies, members of the teaching staff, assistants, students or personnel from conducting their activities;
- d) misuse identity documents or privileges associated with their membership of the University;
- e) violate academic integrity;
- f) violate the personal integrity of other University members;
- g) are convicted of serious offences that adversely affect or endanger the interests of the University;
- h) commit any other form of serious breach of trust.

² The President's Board may initiate the following disciplinary measures for the guilty party:

- a) Written warning;
- b) temporary or permanent restriction of usage rights for University facilities or services;
- c) exmatriculation for one or more semester(s);
- d) permanent exclusion from studying at the University of Basel.

³ The form and duration of the disciplinary measure depend on the significance of the University interests adversely affected or endangered as well as the guilty party's culpability, motives and previous conduct.

⁴ The faculties and other University organizational units may stipulate additional disciplinary measures in their study regulations and doctoral study regulations.

⁵ Further legal measures remain reserved, namely initiating criminal proceedings or revoking titles.

Section 12. Special rights of students at the University of Basel

¹ Students at the University of Basel in accordance with Section 1, clause 1, lit. a have the right to use special facilities for University members, in particular the day care center, and to apply for financial relief, grants and scholarships at the University of Basel.

³ Section 10, clause 1bis added on 9 December, 2020, in force since 1 February, 2021 (published on 3 February, 2021).

⁴ Section 10, clause 2 in the version of on 9 December, 2020, in force since 1 February 2021 (published on 3 February, 2021).



² Students participate within the framework of relevant provisions on the organization of the University of Basel in accordance with the University Statute and in the contract between the cantons of Basel-Landschaft and Basel-Stadt regarding joint responsibility for the University of Basel.

II. Admission

Section 13. General

¹ Admission is granted in accordance with the admission regulations of the President's Board and the regulations and rules of the University.

² Applicants will be denied admission if they

- a) have been definitively excluded from a comparable degree program or degree subject at a Swiss or non-Swiss higher education institution or are no longer permitted to continue their studies in said program or subject;
- b) have successfully completed a comparable degree program or degree subject;
- c) have been excluded from another higher education institution for disciplinary reasons;
- d) have been sentenced for serious crimes that adversely affect or endanger the interests of the University;
- e) have been found guilty of breach of trust or conduct that adversely affects or endangers the interests of the University.

³ Should proceedings be commenced, or an appeal lodged with a higher court against such a judgement, processing of admission shall be suspended.

⁴ Admission or rejection is mandated by the President's Board.

Section 14. Language skills

¹ The principal languages of instruction are German and English.

² Any specific language requirements are stipulated in the faculty study regulations. Students are responsible for having attained the language skills required to successfully pursue their chosen degree program.

Section 15. Admission to bachelor's degree programs

¹ Admission to a bachelor's program requires proof of a secondary school leaving certificate or an equivalent degree issued by a higher education institution recognized by the University of Basel.

Section 16. Admission to master's degree programs

¹ Admission to a master's degree program requires a bachelor's degree with 180 credit points from a higher education institution recognized by the University of Basel.

² Admission to a master's degree program follows a motion presented by the relevant examination commission, recommending that the President's Office either allow or deny admission.

³ There are four types of admission to a master's degree program:

- a) Admission without conditions or additional requirements;
- b) admission with conditions;
- c) admission with additional requirements;



d) admission with conditions and additional requirements.

⁴ The academic achievements to be attained as stipulated in the conditions and/or additional requirements must not exceed 60 credit points; otherwise, the applicant will be excluded from admission.

⁵ A time limit may be stipulated for meeting conditions and additional requirements. If the requirements and/or conditions are not fulfilled by the time stipulated, the faculty will exclude the applicant from study.

⁶ In the event that a bachelor's degree does not fulfill the admission requirements listed in the relevant master's study regulations due to a lack of basic or specialist knowledge or skills, conditions may be mandated for completion of the relevant master's degree program. These conditions must be fulfilled before the applicant commences the master's program.

⁷ Additional requirements may be mandated if a bachelor's degree only partially fulfills the admission requirements listed in the relevant master's study regulations due to a lack of knowledge or skills expected of a graduate of the relevant master's degree program. The additional requirements are to be fulfilled during the master's program.

Section 17. Degree from a university of applied sciences or a university of teacher education

¹ A degree from a Swiss or non-Swiss university of applied sciences or a university of teacher education recognized by the University of Basel entitles the holder access to the master's degree program only if the grade point average of the degree is at least 5 (unrounded) according to the Swiss grading system (1–6, 6 = max. / 4 = pass). Section 16 applies equally.

Section 18. Degrees from non-Swiss higher education institutions

¹ Admission to a master's degree program with a bachelor's degree or a degree of equal value from a non-Swiss higher education institution recognized by the University of Basel is only granted if the degree entitles the holder to access the chosen master's degree program at a university in the issuing higher education system. Confirmation of university admission may be required. Section 16 applies equally.

Section 19. Admission to a doctorate

¹ In general, admission to a doctorate requires a recognized master's degree from a higher education institution recognized by the University of Basel. The doctoral study regulations stipulate additional admission requirements and subject-specific requirements concerning equivalence and supervision.

² Degrees from university-based continuing education courses do not entitle applicants to be admitted to a doctorate.

³ Admission is granted by the President's Office following a motion presented by the relevant Doctoral Board.

⁴ In the event that a degree only partially fulfils the requirements listed in the relevant doctoral study regulations, admission to a doctorate can be issued contingent on additional academic achievements by the student, usually courses from the master's degree program. This is only possible if these additional requirements do not exceed 24 credit points and the lacking knowledge and skills are not essential to the doctorate and do not form part of the admission requirements in the relevant doctoral study regulations. The level of additional requirements and the time by which they must be fulfilled are to be defined in the doctoral agreement.



⁵ If admission is not possible in accordance with clause 4, the Doctoral Board may, with the consent of the first supervisor, still request admission so that the student can first acquire the lacking knowledge and skills from the master's or bachelor's program. A time limit is to be set for fulfilling these requirements. The student is then matriculated at master's level. The master's degree cannot, however, be awarded. The same fees must be paid as are required of regular master's/bachelor's students in accordance with the fees regulations.

⁶ Doctoral students must matriculate at the earliest possible date and remain matriculated for the entire duration of their doctoral studies.

III. Matriculation, application for studies and registration

Section 20. Matriculation

¹ Students must be matriculated at the University of Basel for the entire period in which they avail of the University's services. Matriculation takes place via the President's Office.

² Simultaneous matriculation at more than one Swiss higher education institution must be approved by the President's Office.

³ It is not generally possible for students to matriculate on multiple degree programs simultaneously. Exceptions are decided upon by the President's Office after seeking the opinion of the faculties.

⁴ Students as defined in Section 1, clause 1, lit. a who are studying at another higher education institution as part of an agreement remain matriculated at the University of Basel and pay full tuition fees.

Section 21. Application for studies

¹ Applicants begin the admission process by submitting an application by the relevant deadline. Application and payment of the application fee follow the procedures specified by the University. Both procedures may only be performed online via the University's application portal. Section 9, clause 2 applies accordingly.

² It is not possible to apply for multiple degree programs simultaneously. Exceptions are decided upon by the President's Office.

³ The application fee is to be paid upon application.

⁴ Processing of the application will cease if all required documents are not submitted by the specified deadlines.

⁵ Applicants will not be admitted to/matriculated at the University of Basel if there is good reason to believe that documents submitted with the application have been forged.

⁶ Applicants who have already applied to or studied at another higher education institution are obliged to provide accurate information relating to rejections, bans, failed assessments, exclusions and exmatriculations and to provide the relevant documentation.

Section 22. Registration

¹ Students and doctoral students are required to register for the coming semester via Online Services and by the deadline.

² By registering, students initiate one of the following processes:

- Semester registration;

- application to change degree program or subject;
- application for leave of absence;
- exmatriculation on their own initiative.

Section 23. Semester registration

- ¹ In order to continue on the same degree program, students must register for the following semester. Upon registering, they must pay tuition fees and register for courses.
- ² Applications to cancel semester registration with reimbursement of the tuition fees must be submitted no later than three weeks after the beginning of the lecture period. Tuition fees will only be reimbursed if the confirmation of matriculation is returned.

Section 24. Change of degree program or subject

- ¹ A change of degree program or subject is treated like an application for studies. Applications to change degree program or subject must be submitted to the Student Administration Office by the deadline. Provisions regarding the application and admission requirements must be observed.
- ² Students who are unable to continue studying in their degree program or subject due to definitive exclusion or after earning an academic degree must change their degree program or subject or initiate exmatriculation by the next possible deadline. This also applies to students who are unable to continue studying due to the cancellation of their degree program or subject.
- ³ Changes of degree program or subject are mandated by the President's Office.

Section 25. Leave of absence

- ¹ Students on bachelor's or master's degree programs who do not avail themselves of any University teaching or research services and do not earn any credit points may be granted maximum leave of two semesters. Leave is to be requested during semester registration.
- ² Students may also be granted further semesters of leave on justified grounds (particularly illness or accident, maternity or parental leave, military or civilian service, and caring for family members).
- ³ Doctoral students may only be granted leave on justified grounds in accordance with clause 2.
- ⁴ Leave cannot be granted in the first semester after matriculation or during the bachelor's or master's thesis period.
- ⁵ Students on leave remain matriculated and must pay reduced tuition fees.
- ⁶ Granted leave is indicated on University identity documents.

Section 26. Course registration

- ¹ Students must register for courses by the relevant deadline in order to participate in said courses and their assessments and thereby to earn credit points.
- ² Students are obliged to register for courses via Online Services or in accordance with the relevant procedure.



Section 27. Courses with conditions for participation

- ¹ If the faculties stipulate that students require specific knowledge or must have passed specific assessments in order to participate in a course, students must provide the necessary evidence.
- ² Teaching staff are entitled to prohibit students from taking part in such courses if they cannot provide said evidence.
- ³ The faculties may reserve course participation for students from a specific degree program or subject or for specific groups of students (e.g. first-year students).

Section 28. Exmatriculation

- ¹ The rights and obligations conferred upon students upon matriculation expire upon exmatriculation. This may be exmatriculation on a student's own initiative or exmatriculation ex officio.
- ² Students will be exmatriculated ex officio if they
 - a) fall under Section 24, clause 2 and have not changed degree program or initiated exmatriculation;
 - b) were wrongfully matriculated due to error or incorrect information;
 - c) did not register for the semester or pay their tuition fees by the deadline;
 - d) are guilty of a disciplinary error in accordance with Section 11 of these regulations and exmatriculation has been chosen as the disciplinary measure.
- ³ Students are provided with confirmation of exmatriculation.

IV. Students at other higher education institutions and school pupils

Section 29. Students within the framework of an agreement

- ¹ Students from other higher education institutions are admitted within the framework of an agreement and in accordance with its specifications.
- ² The students are entitled to attend courses and earn credit points. If permitted by the agreement, they can earn a degree from the University of Basel.
- ³ If the students are paying full tuition fees at their other higher education institution, they are generally exempt from tuition fees at the University of Basel.

Section 30. Student mobility

- ¹ Students who are matriculated on a bachelor's, master's or doctoral program at another Swiss higher education institution (cantonal universities and Federal Institutes of Technology) and pay full tuition fees there are permitted to attend individual courses at the relevant degree level without matriculating and can earn credit points. They do not pay any tuition fees or auditor fees to the University of Basel.
- ² They are not entitled to earn academic degrees.

Section 31. Visiting students/visiting doctoral students

- ¹ Visiting students can be admitted if they have successfully completed at least one year at a higher education institution recognized by the University of Basel. Admission is limited to their previous subject area and degree level, and to a maximum of three semesters. Visiting students are required to pay the same tuition fees as regular students and can earn credit points.



² Visiting doctoral students can be admitted provided they are matriculated in a doctoral program at a higher education institution recognized by the University of Basel and are staying at the University of Basel for research purposes. Written confirmation is required from a member of the faculty (Group I) stating that he/she is responsible for supervising the doctoral student during his/her research stay. Admission is generally restricted to three semesters. Visiting doctoral students are required to pay the same tuition fees as regular doctoral students and can earn credit points.

³ Visiting students and doctoral students must be registered at both the University of Basel and their home university throughout their time as a visiting student. They are not eligible to earn academic degrees at the University of Basel.

Section 32. School pupils

¹ School pupils attending courses at the University of Basel as part of an agreement for encouraging gifted students are permitted to attend individual courses without matriculating.

² They can earn credit points which will be credited when they complete the regular matriculation process at the University of Basel.

³ They are not entitled to earn academic degrees.

V. Students in university-based continuing education

Section 33. Continuing education programs

¹ Continuing education programs at the University of Basel are based on the continuing education regulations and the relevant degree program regulations.

² Once accepted onto a continuing education program, students are obliged to pay the tuition fees stipulated in the relevant degree program regulations.

VI. Course auditors

Section 34. Course auditors

¹ For a fee, interested persons can register for certain courses (designated in the course directory) as auditors without the need for matriculation. If auditors wish to attend any other courses, the express consent of the teaching staff is required.

² Auditors are obliged to register for courses in accordance with the relevant procedure.

³ Auditors do not participate in assessments and cannot earn credit points or academic degrees. Their academic achievements are not credited to a degree program.

VII. Student associations

Section 35. Principles

¹ The foundation, organization and dissolution of student associations within the higher education environment are subject to the provisions of the Swiss Civil Code (Zivilgesetzbuch).

Section 36. Application to register

¹ An association can apply to the President's Board to register as a student association at the University of Basel provided that

- a) Membership is open solely to students and/or graduates of the University of Basel;
- b) the purpose of the association aligns with the University.

² The President's Board must be informed of the association's bylaws.

³ The President's Board will provide written notification of the success or failure of the application.

Section 37. Rights of registered associations

¹ Registered University associations have the following rights:

- a) They are listed in University directories along with their contact details;
- b) they can describe themselves as a University of Basel association;
- c) they enjoy preferential treatment when using University premises.

² All registered associations enjoy the same rights.

VIII. Right to publication and the use of University premises

Section 38. Principles

¹ Students have the right to freely express their opinions in University rooms and on University premises and to affix, display and distribute publications provided these do not breach University provisions or instructions.

² Venues are allocated by the University of Basel administration or the organizational unit responsible.

³ All publications must clearly state the issue date and the editorial board.

Section 39. Measures in the event of misuse

¹ The President's Office or the management of the organizational unit responsible can arrange for publications to be removed if they breach University provisions or instructions or their content is indecent, immoral or unlawful.

Section 40. Use of University premises

¹ Upon request, the President's Office or the organizational unit responsible can permit students and registered student associations to use University of Basel premises for university-related events within the scope of the spatial and personnel resources available at the University.

² University of Basel premises may be used free of charge for student events related to the university environment. The University is to be reimbursed for any additional costs incurred.



IX. Legal procedure

Section 41. Legal protection

¹ University of Basel provisions may be contested via the appeals committee of the University of Basel.

² Once an assessment result is announced, students have 30 days to request a provision by the relevant faculty. Undisputed assessment results are deemed to have been accepted.

³ Legal protection is based on the contract between the cantons of Basel-Landschaft and Basel-Stadt regarding joint responsibility for the University of Basel dated 27 June 2006.

Final provisions

Entry into force

These regulations are to be published. Sections 13 to 19 enter into force as of 15 February 2020 and apply to the application process for fall semester 2020. All other provisions enter into force as of 1 August 2020. At the same time, the student regulations of the University of Basel dated 28 September 2011 are repealed.