

Legal Trainee – Novartis Group Legal

Job ID

377164BR

Sep 18, 2023

Switzerland

Job Description

100 000! Unique individuals work at Novartis, all with different needs and aspirations, aligned to a single inspirational purpose: to Reimagine Medicine for millions of patients around the world - Novartis Group is looking for a Legal Trainee with a Swiss law degree (MLaw), who is passionate about gaining first-class, hands-on in-house legal experience within a multinational environment of a leading pharmaceutical company.

We are offering two 6-month legal trainee positions - one each per below start dates :

- February 1st , 2024, ending on July 31st, 2024.
- July 1st, 2024, ending on December 31st, 2024.

Your responsibilities include, but are not limited to:

- Support the Group Legal team by providing legal advice mainly in the area of employment law as well as litigation and investigation, including contentious and non-contentious HR matters and global and local projects
- Assist with the drafting and reviewing of a variety of agreements, internal guidelines and templates
- Draft legal memoranda on a wide variety of legal issues and disputes

#LI-Hybrid

Diversity & Inclusion / EEO

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Minimum Requirements

- Swiss law degree (MLaw; both bachelor and master from Swiss university)
- Fluent written and spoken English and German is a must
- High motivation and ability to work independently
- Prior legal internship is a plus

Please submit your complete application (CV, cover letter and your academic records) online. In your cover letter, please include your motivation for the role and which start date/dates you are available for.

Why Novartis?

743 million. That's how many lives our products touched in 2022, and while we're proud of this, we know there is so much more we could do to help improve and extend people's lives.

We believe new insights, perspectives and ground-breaking solutions can be found at the intersection of medical science and digital innovation. That a diverse, equitable and inclusive environment inspires new ways of working.

We believe our potential can thrive and grow in an unbossed culture underpinned by integrity, curiosity and flexibility. And we can reinvent what's possible, when we collaborate with courage to aggressively and ambitiously tackle the world's toughest medical challenges. Because the greatest risk in life, is the risk of never trying!

Imagine what you could do here at Novartis!

Business Unit

SPL

Location

Switzerland

Site

Basel

Company / Legal Entity

Novartis International AG

Functional Area

Interns/Students on Novartis Payroll

Job Type

Full Time

Employment Type

Internship

Shift Work

No

[Apply to Job Access Job Account](#)



Job ID

377164BR

Legal Trainee – Novartis Group Legal

[Apply to Job Access Job Account](#)

Source URL: *<https://www.novartis.com/careers/career-search/job-details/377164br/legal-trainee-novartis-group-legal>*

List of links present in page

- <https://www.novartis.com/careers/career-search/job-details/377164br/legal-trainee-novartis-group-legal>
- <https://sjobs.brassring.com/TGnewUI/Search/home/HomeWithPreLoad?PageType=JobDetails&partnerid=13617&siteid=5260&jobid=2798122&AL=1>