



Job vacancies

Academic Intern

100% | Dar es Salaam, Tanzania

The Embassy of Switzerland in Tanzania is offering a full-time internship starting from April 01, 2026 (minimum 6 months, maximum 12 months). Working alongside the Head of Mission and the Head of Cooperation, the Academic Intern has a unique opportunity to gain hands-on experience in foreign affairs. As a direct support to the management, the candidate will cover political, human rights and cooperation issues, as well as economic matters.

Your tasks

- Monitoring and analysis of, and reporting on political, social (incl. human rights) and economic developments in Tanzania and the East African Community (EAC).
- Perform ad hoc research on the country's political, social and economic developments and draft relevant documents.
- Participate in the conception and realisation of events of the Embassy (incl. the National Day celebration).
- Attend meetings, conferences and seminars; report thereon; ensure appropriate follow-up.
- Support of the realization of small projects of the Embassy.
- Monitoring of the press and social media as well as managing the Instagram account of the Embassy together with the communication officer.

Profile

- Swiss citizen and foreign nationals holding a Swiss residence and work permit valid until the end of the internship.
- Master's degree in political science, economics, international relations, law, history or a related field (incl. from universities of applied sciences).
- Demonstrated interest in Swiss foreign policy, international cooperation and diplomacy.
- Willingness to work in a challenging working environment, in particular openness to new cultures.
- Efficient and analytical working style, political instinct and can-do attitude.

- Excellent editorial skills in one official language, good knowledge of at least one second official language, excellent command of spoken and written English; knowledge of Kiswahili is an advantage.

Important: the university degree must not have been obtained more than 12 months prior to the start of the academic internship.

Contact

For further information, please contact Mrs. Denise Favre-Chatagny, Head of Personnel: ✉ denise.favrechatagny@eda.admin.ch.

Your complete and up-to-date application dossier (CV, letter of motivation, work certificates and university degree) should be sent electronically to ✉ daressalaam.jobapplication@eda.admin.ch.

Application deadline: 18.01.2026

Starting date: 01.04.2026

Fixed term: 6 months; renewable for 6 months

Admission requirements

Please note the [admission requirements of the EDA university internships](#).

The Federal Administration respects the different biographies of its employees and values their diversity. Your application will be deleted no later than 90 days after the application deadline.

About the employer

The [Embassy of Switzerland in Dar es Salaam](#) as the official representation of Switzerland in Tanzania, covers all areas of diplomatic relations. It represents Swiss interests in the fields of politics/policy, economy, environment, transport & energy, science, education and culture and analyses developments in Tanzania that are relevant for Switzerland. The Embassy supports general cooperation between Switzerland and Tanzania at all levels.

The Federal Department of Foreign Affairs (FDFA) regularly seeks qualified and motivated employees.

Job vacancies will be published through the state job web portal. You can tailor your search towards your requirements through various search criteria.

[State job portal \(de, fr, it\)](#) 

Contact

Embassy of Switzerland

Kinondoni Road, Plot 79

Dar es Salaam

Tanzania

[Map](#) 

Phone

Headquarters +255 22 266 60 08

Headquarters +255 22 266 60 09

Headquarters  daressalaam@eda.admin.ch

Visa services  daressalaam.consular@eda.admin.ch

[Website Headquarters](#) 

Postal address

Embassy of Switzerland

P.O. Box 2454

Dar es Salaam

Tanzania

▶ [Telephone hours](#)

▶ [Opening hours Visa section](#)

Appointments available in the afternoons for Swiss citizens

■ [Public holidays](#)
