



get on track and stay on track: Guide

Additional enquiries in connection with the submission of applications under this programme should be addressed to the Vice Rectorate for Research: a) getontrack@unibas.ch b) stayontrack@unibas.ch

A. General terms and conditions

Background

The University of Basel is contributing to a family-friendly culture at the University of Basel with relief options for young researchers with family responsibilities.

The aim of granting temporary relief is to ensure the continuity and quality of research activities during particularly demanding career and life phases of young researchers with families.

The relief contributions will serve neither as an extension of statutory parental leave nor as an extension of employment.

Prerequisites

get on track:

Doctoral candidates enrolled in all faculties who are mothers and fathers are eligible to apply, provided they are actively involved in family tasks and seek temporary relief for their research work during their doctoral thesis.

During the doctorate, relief is possible for each child.

stay on track:

Young female postdoctoral researchers who are employed by the University of Basel at the time of application are eligible to apply. Applications can be submitted from the last quarter of pregnancy until a maximum of 18 months after the birth. Employees by third-party funds are included, provided that their third-party funding does not provide for their own equivalent relief options.

Exceptional circumstances

The submission of applications with a justified request for relief measures outside those outlined is possible in exceptional circumstances. This could involve, for example, special family tasks, early phases of an adoption, etc. In such cases, applicants must contact us in advance for advice.

Funding period

The relief contributions relate to a period of:

get on track: usually 6 to maximum 12 months

stay on track: 6 months.

Extensions are not possible.

B. Funding opportunities

The University of Basel supports

- i) doctoral candidate who parents through the funding program get on track to allow concentrated work on the thesis
- (ii) postdocs in the early maternity phase through the stay on track funding program:

get on track

Decision of the Rectorate of the University of Basel No. 16.05.80 of 17.05.2016

Relief options

- Enhancement of childcare for one day, including lunch for the duration of one semester
- Enhancement of child care for half a day, including lunch for the duration of two semesters
- Assistant for one semester (employment level employment 10%)
- Individual relief option at a similar financial level to those above (to be agreed)

stay on track

Decision of the Rectorate of the University of Basel No. 14.01.4 of 07.01.2014

The applicant sets out her duties in the context of employment at the University of Basel and shows to what extent a relief option facilitates the focus on her own research and enhances the achievement of concrete career goals.

Relief options

- Financing of a assistant to relieve routine tasks (max. workload 23.8%)
- Financing of person to fulfil management and administrative tasks (usually 10-15%)
- Granting of a teaching position as a relief from compulsory requirements. (teaching load 2 SWS)
- Individual relief option of a similar scope related to your own research. These options are subject to consultation with the *stay on track* coordination office. Final approval is granted by the *On Track* committee.

C. Application

Applications are submitted in accordance with the formal conditions of the leaflet.

Applications may be submitted in English or German.

The deadlines for submission can be found on the website and in the leaflet.

Applications that are not available or incomplete at the time of submission will not be considered.

D. Granted funds

The following assessment criteria will be applied:

- Formal correctness and completeness of the application
- consistency/suitability of the requested relief measure with regard to the individual doctoral or employment situation and the supervisory duties
- Letter of confirmation from a supervisor of the doctorate (get on track) or an academic involved person (i.e. superior) (stay on track)

Applicants will receive a confirmation or rejection of funding at the latest 4 weeks after the deadline for submission.

After receipt of the confirmation and acceptance of support, the applicants are committed to the period of time foreseen in the application

E. Reporting

For both get on track and stay on track a written report on what has been achieved during the relief period is due 8 weeks after the end of the relief financing ends.