



Leaflet *get on track*

1. Submission deadlines and funding period

The opportunity for relief funding from the *get on track* program will be advertised each semester. An application is possible at any time. The applications received will be reviewed each year following the dates 01.04. and 01.10. Funding will begin in the following semester. Extensions are not possible.

Submission by 1 April for funding for the following autumn semester (from 01 August - 31 January)

Submission by October 1 for funding for the following spring semester (from February 1 - July 31)

2. Clarification of the relief funding options

Relief options such as enhanced child care or institutionalised child care (e.g. crèche, day care centre, day parents, etc.) will be supported. It is the responsibility of the applicant to clarify the availability of any possible increase in childcare in good time. Confirmation of the relevant institution with proof of the feasibility of the enhancement and capacity and the provisional identification of the additional costs incurred is required when submitting the application.

Non-institutionalised childcare, by relatives or friends, cannot be financed. This also applies in cases where the child is already being looked after by a third party on a full-time (100%) basis. In these cases, for example, the choice of the relief option "Assistant for 1 semester" is recommended.

3. Application documents

These are a formal requirement before the application can be processed.

1. Cover page (online form)
2. Reasons for the application (proof of family obligations)
 - What is your regular personal care situation or obligation?
 - How does the care of your child/children work?
3. Reason for relief option selected (expected career benefit)
 - Justify the expected benefit of the relief option applied for in relation to your dissertation project
4. CV (max. 2 pages)
5. Matriculation certificate
6. Letter of reference from a supervisor of the doctorate
7. *If institutional child care is chosen as the relief option*, include here confirmation of the possible increase and the expected costs

4. Submission of the documents

The complete application, including a reference letter, must be submitted as a pdf file (all documents in the above order) by 01.04 or 01.10 → getontrack@unibas.ch

5. Additional questions

Mariafranca Tassielli will be happy to answer any questions you may have in connection with submitting your application that are not clarified in this document:

getontrack@unibas.ch and by telephone on +41 61 207 12 87 (Tue - Fri morning, Tue and Thu afternoon).