Universität Basel
Student Services

Universität Basel
Studiensekretariat
Petersplatz 1, Postfach
4001 Basel, Switzerland
T +41 61 207 30 23
www.unibas.ch/studseksupportEN

Application for registration at the University of Basel for students from other Swiss Universities – Spring Semester 2027

Submission deadline: 22 February 2027

According to § 30 of the student regulations of the University of Basel, students who are enrolled at another Swiss university (cantonal universities or Swiss Federal Institutes of Technology) and pay all of their tuition fees at that institution are admitted to the University of Basel without matriculation. They are allowed to attend individual courses and can earn credit points (courses up to a total of 20 credit points per semester). They do not pay any tuition or auditing fees to the University of Basel. However, they are not entitled to earn academic degrees at the University of Basel.

I. PERSONAL DETAILS

Family name _____ ☐ Mr. ☐ Ms./Mrs.

First name _____

Date of birth _____

Nationality _____

c/o Address _____

Street _____

Postal Code/City _____

Country _____

Telephone No. _____

Email _____

Swiss Matriculation No.: | | | | | | | | |

II. DETAILS ON CURRENT STUDIES

At present matriculated/enrolled at the following Swiss university:

_____

Degree program:

_____

III. SIGNATURE

The undersigned hereby declares that the form is correctly completed in full. She/he also declares that she/he is enrolled at the Swiss university mentioned in the corresponding semester (and not on leave of absence). Furthermore, she/he does not intend to earn an academic degree at the University of Basel.

Date: _____ Signature: _____

IV. SUMBITTING COURSE REGISTRATION SHEET / DOCUMENTS REQUIRED

The completed and signed registration sheet must be submitted, along with a scan of a student ID or a confirmation of matriculation from the home university valid for the corresponding semester, **by e-mail via www.unibas.ch/studseksupport** in due time. Please send the documents as soon as possible in order to get access to the Online Services by the beginning of the lecture period.

V. FURTHER STEPS

1. Acknowledgement of Submission

After registration you will be sent an acknowledgement of submission including further information via e-mail.

2. University email Account

After registration, a letter from IT Services with details of your university email account will be sent to you in the following few days via regular post. In accordance with our student regulations, you must activate this email account and read incoming messages every week. If you already have a UNIBAS email account (@stud.unibas.ch or @unibas.ch), this step is not necessary.

3. Online Services

The Online Services are available at services.unibas.ch. To log in, please use your unibas email account and enter the corresponding password (not accessible until 24 hours after you activate your email account). The Online Services are used for course registrations and address changes. There you can also see your academic performance at the University of Basel and you can download transcripts of records.

4. Course Registration

Please use the Online Services (services.unibas.ch) for all course registrations. You must register for all courses you wish to attend in due time. Course registration is a prerequisite for sitting examinations and thus for obtaining credit points.

Students must register for courses between 1 January and 22 March 2027 at the latest. Further information on course registration can be found at: unibas.ch/de/Studium/Im-Studium/Belegen.html.