Universität Basel

Career Camp

How to apply for an academic Staff Position

Description

This 3-day course supports you in applying successfully for a permanent position in research or higher education. You work with your own application material and go through a mock application process for a currently existing job opening in your field. You practice all the main steps of the application process, from where to find the best job openings to the final stages of negotiating your contract.
You will learn how to pitch your CV so that it will exactly match the job openings which interest you. We put a focus on interviews including practicing the preparation for job interviews, giving a compelling job talk for a selection committee, and responding to their questions. We also cover the important matter of what to consider during campus visits, and how to make the best possible impression on your potential employer. You will also learn how to react when offered a position, and how best to negotiate.

Content

- how to locate and de-code job advertisements
- how to write application letters
- how to develop a CV
- how to prepare for job interviews
- how to prepare the job talk
- How to make the most of campus visits
- How to respond to a job offer
- How to negotiate your contract

Methods Lectures, individual & group exercises, questions & discussion rounds

Language English

Eligibility This course is for antelope participants of all faculties, except the Medical Faculty.

Instructor Dr. Bärbel Tress, TRESS ACADEMIC
www.tressacademic.com

Workload 28 h (preliminary work 4 h, lessons 24 h, follow up work 0 h)

Dates 14, 15 and 16 May 2024

Location Hotel Bienenberg