

5. General information on behavior during an evacuation

Information to be communicated to all employees and students, especially before evacuation exercises

- Shut down the workplace as far as possible (security, loss of work)
- Take personal effects with you (do not change keys)
- Close windows when leaving the room
- Follow the instructions of the evacuation staff
- Leave the building calm and purposefully
- Follow the escape route signalization, even if this does not show your usual route.
- Go to the assembly point, do not go into the city.