Guidelines

IMPULS - Facilitating Service Learning for Sustainability

IMPULS aims to initiate and support student projects within seminars or lectures. Students will be trained to become change agents for sustainability. Another aim is to inspire and enable the students to use their experience in the area of sustainable development in their later professional and private lives. Moreover, IMPULS wants to strengthen the sustainability culture at the University of Basel and at the same time integrate sustainability in teaching. The following conditions apply to the program:

1. General requirements for participation:
   - All lecturers of all disciplines at the University of Basel can apply for support by submitting their courses to IMPULS.
   - Courses in Advanced Studies (CAS, MAS degree programs, etc.), as well as further training programs at the University of Basel and summer schools for PhDs are excluded from the program.

2. Financial contributions and additional support
   - Financial support up to max. CHF 2,000
     Financial support to incentivize implementing service learning courses. The maximum amount of CHF 2,000 is provided to pay the expenses for teaching lecturers the service learning approach, the cooperation with experts, the coaching of students, the project implementation of students (e.g. printing costs or materials), and other expenses regarding the implementation of the seminars. In case of extensive student projects, additional financial resources and coaching can be made available additional to the funding of CHF 2,000.
   - Teaching and promotion of didactic skills for the service learning approach
     IMPULS provides information on the course structure of Service Learning course and supports lecturers in conducting the course.
   - Mediation of and cooperation with practical partners and experts from the university’s internal and external network
     IMPULS connects the lecturers with suitable network partners to implement the student projects.
   - Provision of expertise on the Sustainable Development Goals (SDGs), sustainable development and project work
     IMPULS offers expertise on sustainable development, SDGs and project work and also offers this expertise as a guest lecturer in the Service Learning course. In addition, further competence courses on soft skills such as team building and project management can be used (outside the seminar).

3. Lectures
   - The Service Learning method can be integrated in an existing lecture, but it is also possible to design a new course. Existing lectures with a service learning background can be supported as well.
   - The course must follow the structure of the service learning approach.
   - Per lecture at least two projects should be developed.
   - The number of participants in the lecture is not restricted, but should not exceed 40 students.
   - The course can be conducted in a period of one semester or over two semesters
A possible schedule of the lecture is shown in the graphic below. Support is possible in all areas.

### 4. Projects
- **IMPULS** offers two options for the implementation of the students' projects:
  - **Implementation on the university campus**: University units and departments act as project partners for the project implementation. Students implement sustainability projects within the university campus.
  - **Implementation with a partner from society**: Implementation of the project in a social, cultural or ecological institution. Students leave the university and get in contact with partners from external associations and organizations.
- Lecturers can organize project partners themselves or select them from the list of our network partners. Self-organized project partners have to be discussed in advance with the project management of IMPULS.
- The projects can either be predefined by the lecturers and/or the project partners or be developed by the students within the framework of the course.

### 5. Application
The lectures can be carried out every semester from fall semester 2019 until fall semester 2020. We reserve the right to make changes within the scope of the support of IMPULS. The application phases are planned from the beginning to the middle of the semester for courses in the following semester. The exact application deadlines will be announced in good time.
An independent committee, consisting of students and representatives from within and outside the university, decides on the support of the seminars.
Preliminary deadlines for applications for HS 2019:

- **07.02.- 26.04.2019**
  - Application window, incl. support during application process
- **26.04.2019**
  - Application deadline
- **26.04.- 29.05. 2019**
  - Selection process by independent committee
- **03.06.2019**
  - Publication of the supported lectures
  - Further planning of the lecture with IMPULS

**6. Evaluation criteria:**
The submitted applications will be evaluated according to the criteria presented below. The weighting of the criteria is at the discretion of the committee. The evaluation criteria are the following:

- **Identifiable content orientation of the course for Service Learning**
  Structuring of the existing course in line with the service learning approach

- **Teaching of action competences through student project work**
  The active support of students in putting theoretical knowledge into practice

- **Working on concrete social challenges within the framework of the Sustainable Development Goals (SDGs)**
  The subject matter of the course as well as the projects carried out must have a concrete relation to the SDGs.

- **Courses which are accessible to students of all disciplines will be supported preferentially.**
  In order to reach as many students as possible, we try to cooperate with all faculties of the University of Basel.