



## Online Course Registration for Spring Semester 2024

### 1. Compulsory Course Registration

**All students matriculated** at the University of Basel **must register** for all **courses and lectures** they wish to attend (see Student Regulations/Studierenden-Ordnung, § 26). This regulation also applies to all doctoral students attending courses and lectures.

### 2. Obtaining Credit Points

**Course registration is a prerequisite for sitting examinations and thus for obtaining credit points.** The specific conditions for obtaining credit points as well as the regulations for registering and cancelling registrations for examinations are specified in the respective degree course regulations. Please note that credit points are awarded only once for the same or similar courses. Identical or similar courses bear an identical course number (first five digits). If, for example, you have successfully completed and therefore received credit points for course no. 12345-01, you may once more register for course no. 12345-01 in a future semester, but you will not be awarded credit points for it again.

### 3. Course Registration Deadline

Students must register for courses between **1 January and 25 March 2024 at the latest**. Please use the Online Services ([services.unibas.ch](https://services.unibas.ch)) for all course registrations. **No course registrations or cancelation will be accepted in the Online Services after the closing date for course registration.**

### 4. How to register for courses with the Online Services

To log into the Online Services, please use your unibas e-mail address ([@stud.unibas.ch](mailto:@stud.unibas.ch) or [@unibas.ch](mailto:@unibas.ch)) and the corresponding password. For the Online Services login, go to [services.unibas.ch](https://services.unibas.ch)

#### Course registration steps:

- Log into the Online Services ([services.unibas.ch](https://services.unibas.ch)) with your unibas e-mail address.
- Select the service "Register for Courses".
- If you fulfil the course registration conditions (registration period not expired, semester registration effected, semester fee credited to our account), please search the online course directory for the courses you want to register for and place them on the "Watchlist".
- You may now transfer the selected courses listed on your "Watchlist" to the Online Services and proceed with your course registrations.
- Our "Course Registrations" service displays your registrations. Only this service can be used to cancel course registrations during the registration period.
- Please use the online support form in the Online Services to submit enquiries.

### 5. E-mail Account Problems

To log into the Online Services, you must have a valid unibas e-mail address ([@stud.unibas.ch](mailto:@stud.unibas.ch) or [@unibas.ch](mailto:@unibas.ch)) and the corresponding password. If you have forgotten your unibas e-mail address and/or the corresponding password, you must report in person to the IT-Services of the University of Basel ([its.unibas.ch](https://its.unibas.ch)) with your student ID.