University of Basel

Vice President's Office
for Research

**Summary leaflet about**

# Address Details on Publications

**of**

**Members of the University of Basel**
**(including research active personnel of University hospitals)**

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Having your address details correctly on your publications is of utmost importance when it comes to publication analyses that are executed by external evaluators. This is very often done in the context of Rankings, but also for example by the state secretariat for research and innovation (SBFI) when compiling reports about research activities of Swiss Universities.

The general recommendation is to use the expression "**University of Basel**", separated by commas, anywhere in your address lines that you fill in when you submit your publication to a publisher. It is also recommended to use only the German or English expressions ("Universität Basel" or "University of Basel"), other languages for example French ('Bâle') of Italian ('Basilea') are in most cases not recognized as being identical to 'Basel'.

In case of University hospital addresses, you may favourably use the expression „**University of Basel**", separated by comma, from „University Hospital for…". If you are forced to use only one expression for the superordinate institution (eg by space constraints) please use the expression "**University of Basel ... Hospital**…" so that it becomes clear to database providers that the hospital in questions is academically part of the University of Basel.

As additional address details it is recommended to use your department name along with finer institutional descriptions.

**Examples:**

University of Basel, Biozentrum, Klingelbergstrasse 50/70, CH-4056 Basel
University of Basel, Focal Area Neurobiology, Biozentrum, …
University of Basel, Department of Physics, …
University of Basel, Fachbereich Soziologie, …
Departement Kunstwissenschaften, University of Basel, …

University of Basel, Department of Biomedicine, Biochemistry and Genetics, …
University of Basel, Department of Biomedicine, University Hospital, … OR
University of Basel Hospital, Department of Biomedicine

University of Basel, University Hospital, Department of Pathology… OR
University of Basel Hospital, Department of Pathology

University of Basel, Psychiatric University Hospital, … OR
University of Basel Psychiatric Hospital, …
University of Basel, University Children's Hospital, … OR
University of Basel Children's Hospital, …

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