



Information sheet Documents for a doctorate application

The following list contains all documents that must be uploaded for a doctorate application (www.unibas.ch/application). Each file must be no larger than 20 MB. In addition to the documents required for all doctorates (*all faculties/institutes*), specific *additional documents* may be required depending on the faculty. The list distinguishes between documents that must be provided when submitting the application and documents that can be submitted by a later, specified deadline if not available at the time of application. Original documents created in a language other than German, French, Italian, or English are to be uploaded together with a **certified translation** in German or English (no translation required for a *Maturität* or secondary/high school leaving certificate). Please consult the binding specifications of the President's Office of the University of Basel for certified translations: www.unibas.ch/certified-translation.

Required documents:

All faculties/institutes		
Document	File format	Status
1. Declaration of consent (download from the application area)	PDF	Compulsory
2. Passport-sized photo	JPG or PNG	Compulsory
3. Passport or ID card	PDF	Compulsory
4. Current CV in table form	PDF	Compulsory
5. * Higher education institution degree relevant to admission (degree transcript/transcript of records, degree certificate, diploma supplement). This is usually the master's degree.	PDF	Can be submitted later if not yet available
6. Academic transcript for current studies (if higher education institution degree relevant to admission has not yet been completed)	PDF	Compulsory
7. Bachelor's degree certificate and degree transcript/transcript of records (if applicant holds a bachelor's degree)	PDF	Compulsory where available
8. <i>Maturität</i> / secondary/high school leaving certificate (if applicant holds such a certificate)	PDF	Compulsory where available
9. Confirmation of exmatriculation if applicant was already matriculated at another Swiss higher education institution	PDF	Can be submitted later

* If degree certificate / degree transcript/transcript of records / diploma supplement are only available at a later date, an official degree confirmation will be accepted (including a complete degree transcript/transcript of records with definitive final grade).

Faculty of Theology – Additional documents		
1. Application by first supervisor to the Doctoral Board to supervise the relevant dissertation (letter)	PDF	Compulsory
2. Summary of the intended dissertation project	PDF	Compulsory
3. Declaration of doctoral student's time availability for the dissertation with details of time frame	PDF	Compulsory



Faculty of Law – Additional documents		
1. Supervision acceptance from prospective first supervisor addressed to the Doctoral Board (special form available at: www.unibas.ch/documentsapplication)	PDF	Compulsory
2. Summary of the intended dissertation project	PDF	Compulsory

Faculty of Medicine (Dr. med./Dr. med. dent.) – Additional documents		
1. Acceptance by the professor/lecturer (Privatdozent) responsible confirming that she/he will supervise the relevant dissertation (special form available at: www.unibas.ch/documentsapplication)	PDF	Compulsory
2. Proof of award of federal diploma as physician or dentist or recognition decision of MEBEKO (please upload in slot "Additional application documents")	PDF	Can be submitted later if not yet available

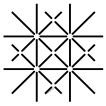
Faculty of Medicine (Dr. sc. med.) – Additional documents		
1. PhD supervision request form (special form available at: www.unibas.ch/documentsapplication)	PDF	Compulsory
2. Topic and a brief description of the intended dissertation project	PDF	Compulsory

Faculty of Humanities and Social Sciences – Additional documents		
1. Application by first supervisor to the Doctoral Board to supervise the relevant dissertation (special form available at: www.unibas.ch/documentsapplication)	PDF	Compulsory
2. Synopsis of the intended dissertation project	PDF	Compulsory
3. Declaration of doctoral student's time availability for the dissertation with details of time frame	PDF	Compulsory

Faculty of Science – Additional documents		
1. Acceptance by a Group I member of the faculty or an equivalent person (in accordance with section 9, para. 6 of the doctoral study regulations) to supervise the relevant dissertation including a working title for the intended dissertation project (special form available at: www.unibas.ch/documentsapplication)	PDF	Compulsory

Faculty of Business and Economics – Additional documents		
1. Application by first supervisor to the Doctoral Board to supervise the relevant dissertation (special form available at: www.unibas.ch/documentsapplication)	PDF	Compulsory
2. Description of intended dissertation field and project	PDF	Compulsory
3. Declaration of doctoral student's time availability for the dissertation with details of time frame	PDF	Compulsory

Faculty of Psychology – Additional documents		
1. Application by first supervisor to the Doctoral Board to supervise the relevant dissertation (letter)	PDF	Compulsory
2. Brief description of planned dissertation project	PDF	Compulsory
3. Assurance of doctoral student's time availability for the dissertation	PDF	Compulsory



<i>Institute for Educational Sciences – Additional documents</i>		
1. Application by first supervisor to the Doctoral Board to supervise the relevant dissertation (special form available at: www.unibas.ch/documentsapplication)	PDF	Compulsory
2. Outline of intended dissertation project	PDF	Compulsory
3. Assurance of doctoral student's time availability for the dissertation with details of the time frame (usually 3–4 years)	PDF	Compulsory

Basel, March 2023